

## Special Event Information

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Event Name

Event Location ( address )

Event Date(s)

Event Time

Date / Time of Setup

Date/Time of Tear Down

Number of People Expected to Attend

**Notes or Special Instructions**

Will food be served at the event?

Yes

No

Will drinks be served in:

bottles & cans

plastic cups

compostable cups

Will you using compostable serviceware?

Yes

No

Do you want the event to be zero waste?

Yes

No

BARC to provide garbage service?

Yes

No

BARC Staff to assist at the event?

Yes

No

BARC to train your volunteers?

Yes

No



1732 Barlow Street, Traverse City, MI 49686  
mybarc.org | info@mybarc.org  
(231) 632-2272

## Contact

Event Coordinator ( contact person)

Phone

Email

## Billing Information

Organization/Individual

Address

City

State

Zip

Phone

## BARC USE ONLY

Bins

Compost Lids

P/G/M Lids

Trash Lids

Bags

Trailer

Manager

Staff

Volume

Man Hours

Quoted Price

Compostable Products Needed

Waste Not. Give A Lot.